

GAYTON PARISH COUNCIL

Church Farmhouse
East Walton Road
Gayton
King's Lynn
PE32 1PH

Tel: 01553 636499
Email: gaytonpc@gmail.com

Chair: Mr B Anota Clerk: Mrs S Bristow

SUMMONS TO ATTEND THE ANNUAL MEETING OF THE GAYTON PARISH COUNCIL MEMBERS OF THE PUBLIC ARE WELCOME

8 May 2019

Dear Councillor,

Notice is given that the Annual Parish Council Meeting of the Gayton Parish Council will be held on Wednesday 15 May 2019 at The Jubilee Hall, starting at 7.30pm.

Yours faithfully



Clerk.

- 1. To Elect a Chair for the coming year.**
- 2. To Elect a Vice Chair for the coming year.**
- 3. To receive signed Declaration of Office from Chair and Vice Chair**
- 4. To Consider apologies for absence**
- 5. To receive Declarations of Interest and requests for Dispensations by Councillors in any of the Agenda Items listed.**
Please indicate if there are any interests, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
- 6. Election of Representative to Jubilee Hall Management Committee.**
- 7. Election of Parish Magazine Liaison Officer**
- 8. Election of Footpaths/Tree Warden**

- 9 To receive reports from:
 - a. Jubilee Hall Representative – Cllr A Dewing
 - b. Report from Footpaths/Tree Warden – Cllr A Dewing/Cllr P Gidney
 - c. The Chairman – Cllr B Anota
10. To Review Standing Orders
11. To Review Financial Regulations
12. Gayton Parish Council Annual Accounts 20018/19.
13. To Review the Asset Register
14. Date, Time, Place of next Annual Parish Council Meeting.
- 15 Adjournment of Meeting to allow for public questions.
16. To Receive a Reports from the Borough Councillors.
17. To Receive a Report from the County Councillor.
18. Minutes of Gayton Parish Council Meeting held on 3 April 2019
 - a) To approve the minutes
 - b) Matters arising from the minutes
 - c) Action Points
19. Neighbourhood Plan
 - Update -SR
20. Planning Applications and Determinations:

Applications:

19/00694/RMM	Reserve Matters Application for residential development for 40 dwellings, associated estate road access onto Back Street and demolition of existing farm buildings at Manor Farm, Back Street, Gayton.
19/00332/F	Application for construction of dwelling at Plot S of Sunset View, Winch Road, Gayton.
Any others	

Determinations:

Any
- 21 Highways
 - Ranger Works
22. Post Office Grey Box – Winch Road – PGrant
- 23 Defibrillator
24. Playground Inspection
25. Correspondence:
 - a) Email from ICO re renewal
 - Any others

The following list of correspondence can be viewed by arrangement with the Clerk.

- a) Clerks and Councils Direct
Any others

26 Accounts for payment

Jubilee Hall –Room Hire – (May)	D/P	21.00
S Bristow – Wages –(May)– Burrell's	D/P	435.80
Plusnet – (May)	D/D	18.60
BHIB – Insurance	D/P	988.15
PJ & B Jones – Cutting Playing Field	D/P	299.40
SignTech UK – Playground signs	D/P	59.40
Any others		

27. Payment Received.

Precept	£18080.00
Council Support Grant	£238.00
Cil Payment	£1674.72
Interest	£3.26

28. Items For Next Agenda

Policies
Training
Committees
Streetlight Energy Contract
Bank Signatories
Councillor Co-Option
Annual Governance Statement
Review Internal Auditors Report
Annual Risk Assessments
Councillor Email Addresses
Dark Sky Policy

29 Date, & Place of next meeting.

To be arranged.