

Minutes of the Meeting of Gayton Parish Council held on Wednesday 3 April 2019 at 7.30pm at the Jubilee Hall, Gayton.

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| Present | Cllr J Currey | Cllr P Grant | Cllr A Dewing |
| | Cllr S Renwick | Cllr P Gidney | Cllr J Shilling |
| | Cllr P Savage | Cllr S Jarratt | Cllr N Attwell |

Also present: The Clerk, Cllr S Fraser & 2 Members of the Public.

457 To receive and consider apologies for absence:

It was resolved to accept apologies from Cllr B Anota & Cllr A Beales With Cllr Anota unable to attend Cllr Currey took the Chair.

458 To receive Declarations of Interest

Cllr Gidney have a Prejudicial Interest in Item 3 and Item 4 as he lives in Vicarage Lane. Cllr Dewing and Cllr Shilling gave a personal interest in agenda item 4 as School Governors.

It was resolved to open the meeting.

459 Conservation Area within Gayton (This item was taken later when Cllr Gidney arrived at the meeting)

Cllr Gidney explained that the Norfolk Wildlife Trust had visited the area on the 12 March 2019 and have conducted a survey but no details have been received in writing as yet. Cllr Gidney advised that the lady had found evidence of the wildlife whilst undertaking the assessment. The lady was very impressed with the material available. Cllr Gidney advised that there is evidence of Hedgehogs, Newts, various birdlife, bats and mammals. Cllr Gidney advised the bird boxes were to be put up and he was going to put an owl box on the end of his house, which had been advised as a good idea.

Cllr Renwick was also present and advised that it was very informative and were we had been informed that if any trees were removed regarding the school would be replaced with new trees this was not the total answer as the undergrowth would be disturbed and actions needed to be taken eg hedgehog tunnels put in etc. Cllr Renwick advised that another specialist from the Wildlife Trust was due to visit within the next couple of weeks to advise regarding Wildlife retention. The lady was very interested in the Old Rectory Wall and how it was a living landscape.

460 Update on New Gayton School

Cllr Dewing and Cllr Shilling advised that there had been a parent/members of the public consultation regarding the possible new school. The Consultation was well received by Parents. At this present time both sites are still being assessed. The feeling is that a new school in needed urgently on the site that can be available and suitable first. Sir Henry Bellingham MP also attended the event.

461 Adjournment of Meeting to allow for public questions.

Conservation Area

A Parishioner commented on that the situation of the dumping of waste materials

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on the proposed area around the top end of Vicarage Lane. The Parishioner felt that anything to help clear up this area would be good. Cllr Renwick advised that she had taken a look in this area and though there was a small amount of rubbish it was mainly items eg feed buckets etc for the horses but in general it was a very pleasant walk.

It was resolved to return to closed session.

Borough Council Local Plan

Cllr Jarratt asked if the Council were going to undertake a response regarding the consultation of the Borough Council's Local Plan. The Clerk advised that there was talk of the consultation being closed after the elections to give any new Councillors a chance to comment, but nothing has officially been received so the deadline of the end of April still stands. **It was resolved that a working meeting was necessary to review and collate a response. A meeting at The Willows, Back Street, for the 9 April at 7.00pm was set.**

462 To receive a Report from The Borough Council.

Cllr Beales has apologised and no report received

463 To received a Report from the Cty Cllr Middleton

Nothing has been received from Cty Cllr Middleton. **It was resolved for the Clerk to email Cllr Middleton and ask that apologies be sent and a written report be made available.**

464 Minutes of Gayton Parish Council Meeting held on 6 March 2019.

It was resolved to approve the minutes and for the Chair to sign as a true record.

465 Matters Arising

All items on the Agenda.

466 Action Points

All Covered. The Clerk advised that the Parishioner got her dog fouling stickers but the Clerk had drawn a blank on the Clothes Bin as must be the same company and it seems are no longer running. **It was resolved for the Clerk to contact Freebridge as on their land and ask if they can get it removed.**

467 Neighbourhood Plan

Cllr Renwick showed the Council a copy of a draft newsletter/questionnaire that will be placed through every household in the village over the coming weekend. This newsletter/questionnaire outlines the visions set by the Parishioners of the village at the various consultations that have taken place so far along this process. These can be returned to the Garage or through The Willows letterbox in Back Street or on-line. Cllr Jarratt advised that their Consultant is currently working the visions into meaningful legal proof policies, which make up the plan. A longer document will be available on the website, and also a copy of the newsletter/questionnaire. Once the questionnaires have been received then the team will analyse the responses and formally adopt the policies. This final document will then go out for final consultation prior to going to the Borough Council for comment before referendum. Cllr Currey thanked the Team for all their hardwork and leg work in getting the newsletter/questionnaire out.

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468 Planning Applications and Determinations:

Applications:
None received.

Determinations:

19/00195/F Application for proposed new dwelling at Jubilee Farm, Jubilee Hall Lane, Gayton – **Granted.**

469. Highways

Pot Holes

Cllr Currey advised that he felt that the potholes especially down Winch Road had not been achieved satisfactorily, and would not stand a winter. **It was resolved for the Clerk to email Highways to this affect and to copy the Borough Councillor and County Councillor into the email.**

Cllr Gidney arrived at the meeting at 8.05pm, and agenda item 3 received.

470 Winch Road

The Clerk advised that Cllr Beales was going to talk with Highways regarding widening or not widening this road due to becoming a rat race. The Clerk advised that she had left on the agenda if there any update. **It was resolved for this to be deferred to the next meeting for Cllr Beales to give update.**

471 Defibrillator

Cllr Attwell advised that he had spoken with Stephen and Debbie Thrower and the event a football match would take place on Monday 6 May. Any money still needed after this event would be made up from Megan Challenge funds. Cllr Currey advised that he had been taking with a Parishioner a few days ago and they were willing to contribute to the funds so perhaps two defibrillators could be achieved. **It was resolved for Cllr Attwell to speak with the Thrower's again to see if they required any assistance and when the event has taken place to go over the costs involved.**

472 Playground/Playing Field Maintenance

It was resolved for Cllr Currey and Cllr Shiling to undertake an assessment and report back.

Cllr Currey advised that the new playground equipment would be formally opened at the Village Fete; Unfortunately Lady Romney is not available so the group would like to ask someone from KLFM to do the honours. **It was resolved for Cllr Currey to advise the group that they should go ahead with their revised plans.**

473. Noticeboard

The Clerk had received a letter from the Village Hall Trustees agreeing to purchase a new public noticeboard for the top of St Nicholas Close. **It was resolved for the Clerk to advise the group that the Parish Council were pleased to accept their kind donation.**

Cllr Renwick felt that the Council should purchase another public board for the centre of the walking village. Cllr Currey advised that funds were not allocated within the budget.

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474 Clothes Bank
Please see 466.

475 Paper Bank
The Clerk advised that she had checked with the Company and assured that there was no cost involved; they were just advised to remove. **It was resolved for Cllr Dewing to speak with the Football Club, as they were the beneficiaries**

476 Post Office Grey Box – Springvale
The Clerk advised that she had been asked for number/code from the box which were not evident so she had taken photographs of all four sides and emailed the lady back.

477 Correspondence:
a) Clerks and Council Direct.

478 Litter Picking/Verge Maintenance/Bus Shelter Contract
The Clerk advised that this contract was due for renewal and did the Council wish to go out to tender. **It was resolved that due to the nature of the work a new one year contract be given.**

479 Internal Auditor
The Clerk advised the Mr Reeks was not willing to continue to audit the Parish Council accounts, so a new Internal Auditor was needed. The Clerk advised that this was urgent as the Audit report had to be with the External Auditors by the 1 July. Cllr Attwell advised that he had someone that might be prepared to undertake. **It was resolved for Cllr Attwell to contact the person and if willing to get the details to the Clerk.**

480 Accounts for payment
March

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| Jubilee Hall –Room Hire – (March) | D/P | 21.00 |
| S Bristow – Clerks Expenses | D/P | 345.26 |
| Plusnet – (March) | D/D | 18.60 |
| Burrells – wages for the year | D/P | 180.00 |

April

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| S Bristow – Wages –(April)– Burrell’s | D/P | 435.80 |
| Plusnet – (April) | D/D | 18.60 |
| KJN Landscapes – Litter Picking.Bus Shelters | D/P | 875.00 |

It was resolved for these payments to be made.

481 items For Next Agenda
Same agenda plus Telephone Box.

482. Date, & Place of next meeting.
Parish Council Meeting Wednesday 15 May 2019 at The Jubilee Hall, starting at 7.30pm.
With no further business the meeting closed at 20:50pm.

Signed:..... Chair Date:

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