

Minutes of the Meeting of Gayton Parish Council held on Wednesday 5 September 2018 at 7.30pm at the Jubilee Hall, Gayton.

Present	Cllr B Anota	Cllr J Currey	Cllr P Savage
	Cllr P Grant	Cllr P Gidney	Cllr A Beales
	Cllr A Dewing	Cllr S Renwick	

Also present: The Clerk & 3 Members of the Public.

291 To receive and consider apologies for absence:
It was resolved to accept apologies from Cllr Taylor & Cllr Verber.

292 To receive Declarations of Interest
None Received

It was resolved to open the meeting.

293 Adjournment of Meeting to allow for public questions

Vegetation

A Parishioner advised that there had been a lot of grasscutting/garden waste being dumped on the pathway by the side of the church. Cllr Beales said that he was aware of the situation but it may be Church waste as he knows they dump grasscutting etc there. Cllr Beales said that he would look into it and make sure it was the church's and not general dumping.

It was resolved to return to closed session.

294 To receive a Report from The Borough Councillor.

Cllr Beales advised that the Borough Council had been awarded 9.8 million from Home England for gap funding to allow the Borough Council to build 800 homes on some challenging sites where new infrastructure needs to be put in place and in area not really viable without the funding. All 800 homes need to be built by 2021.

Cllr Beales also reported that with the Boundary Report Gayton and Grimston become twin wards in the May 2019 Parish Elections.

295 To received a Report from the Cty Cllr Middleton.

Cllr Middleton was not present and no report was received.

296. Parish Councillor Resignation.

The Clerk advised that Cllr Romney has resigned from the Council.

297. Co-Option of Parish Councillor.

The Clerk advised that the Parish Council had been given permission to co-opt a new Councillor. The Clerk advised that one person had come forward a Mr Neil Attwell. **It was resolved for Mr Attwell to become a Parish Councillor and for the Clerk to draw up the paperwork.**

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298 Neighbourhood Plan – Update

Cllr Renwick advised that there was very little to report the group are working on the information received with the questionnaire and drop-in forums. Cllr Renwick wanted to thank everyone who has helped in any way. The group are now working on vision statements so lots of writing.

299 Minutes of Gayton Parish Council Meeting held on 4 July 2018.

It was resolved to approve the minutes and for the Chair to sign as a true record.

300 Minutes of Gayton Parish Council Meeting held on 18 July 2018.

It was resolved to approve the minutes and for the Chair to sign as a true record.

Cllr Gidney arrived at the meeting.

301 Planning Applications and Determinations:

Applications:

18/01392/F Application for extensions at 58 St Nicholas Close, Gayton **It was resolved to recommend approval on this application.**

18/01546/F Application for construction of proposed rear extension at Tarxien, Back Street, Gayton **It was resolved for the Clerk to ask the Borough Council for more details regarding this application**

Determinations:

17/023555/RMM Reserved Matters Application for 10 detached/linked detached dwellings at Allens Garage, Lynn Road, Gayton **Granted**

18/01024/F Change of use from Piggery to Dwelling at Roys Farm Winch Road Gayton King's Lynn Norfolk - **Granted**

18/01201/F Single storey rear sun room extension at 5 Howards Way Gayton -**Granted**

18/00889/RM Reserves Matters Application for 2 semi-detached dwellings (layout, scale, appearance and landscaping) Access arrangement previously determined under adjacent application 16/02163 Site adjacent former Rampant Horse PH, Lynn Road Gayton –**Granted.**

302 New Playground Plan – Wren Application

Cllr Currey advised that the playground is now finished and blends into the original equipment well. The new equipment has already been well used and received well by Parishioners and lots of positive comments. Cllr Currey advised that the Clerk has to report to Wren. Cllr Currey advised that there is a bollard in

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the corner of the car park that needs to be moved to make the area complete and neater. Cllr Currey advised that he is willing to dig the hole etc but would need another Councillor to help. Several Councillors agreed to help and Cllr Currey to ask when he wants to achieve and who ever is available will assist. Cllr Currey advised that one thing was picked up on the pre instillation safety check and that is that the mound needs to be turfed or seeded up. Cllr Currey asked if anyone had temporary fencing that he could use to stop the children using so that any seeds can take. Cllr Beales advised that he had steaks but no plastic. Cllr Currey to obtain some plastic for which the council will reimburse. Cllr Anota thanked Wren, Cllr Currey and Ms Thorn and Ms Reed for all their hardwork on making this project happen.

Cllr Savage asked about an Official Opening. Cllr Currey said that nothing has been decided on this front. Cllr Savage thought that the Mayor was being invited to open the playground officially. Cllr Beales advised that the Mayor would love to come and open it and children from the school should be invited. Cllr Beales advised that the Civic Team/Officer would be able to organise all the press etc. **It was resolved for Cllr Currey to speak with the Civic Officer, try, and arrange a date and then for Cllr Anota, Cllr Currey and the Clerk to agree the press release.**

303. Playground – Signage/Gates

It was resolved for the Clerk to order two signs for the playground. One saying push here and one saying please keep gate area clear.

304. Highways – Gayton Thorpe

The Clerk has spoken to Cllr Taylor who advised that the lady was currently talking to local farmers.

305 Highways

- Ranger Works

Hedge

Cllr Renwick advised that the hedge needed to be cut back from around the 20mph sign on the Grimston Road. Cllr Beales advised that he had cut back the hedge several times but you can only cut a mature hedge so much. Andy Wallace had agreed to move the sign as in the wrong area. **It was resolved for the Clerk to report to NCC on the grounds of Health and Safety.**

306 The Battles Over

With Lady Romney resignation someone else needs to organise this. The Clerk advised that Lady Romney is still working and is speaking with someone regarding a choir. The Clerk advised that she was trying to find a piper but have had no luck so far but was continuing to chase enquiries. Cllr Beales advised that all work on the Estate regarding beacon/bonfire etc was in place.

307. Cockerels on the Allotments

Cllr Beales advised that he had got advice from the Environmental Health Department and had written to all allotment holders explaining the situation. The Estate cannot take any further at this stage. If the lady is still getting disturbed because an allotment holder is not undertaking the advisement given by the Poultry Association then the Lady will have to get the Environmental Health

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Department to come out and take noise reading levels to establish if the Environmental Health Department have the right to take further action.

308. GDPR.

The Clerk advised that the Council needs to undertake training and start working towards meeting the GDPR requirements. Cllr Beales said that he was not keen on making a big issue of this and wanted the Council to take the lightest stance they could take. Cllr Anota was in agreement. The Clerk advised that a statement should be placed on the Website and on any emails sent out. **It was resolved for the Clerk to email round again per proposed statement.**

309 Parish Council Car Park by the Social Club

The Clerk advised that she felt that it was necessary to get three quotes from contractors using the same supplies. **It was resolved for the Clerk to obtain three quotes from contractors for either crushed concrete or planings to repair the playground and the work to be undertaken during half term, which is w/c 20 October.**

310. Anglian Water Public Meeting

Cllr Beales advised that Anglian Water are available on the 7 November, which is one of our meeting nights. A discussion took place regarding the timetable for the public meeting. **It was resolved that a piece should be placed in The Voice stating that the public meeting will take place and these are the Council questions and there will be limited time for Parishioners questions if they are not answered by the Council ones. It was also resolved for Cllr Anota, Cllr Currey and the Clerk to work on a poster and press release.**

311. Projector/Screen

Cllr Anota advised that the Council needs to get the showing of plans available to Councillors and Parishioners at meetings. Several items would need to be purchased, a laptop, a screen or large TV etc. **It was resolved for Cllr Gidney to speak with North Runcton and see what their system is as it works extremely well. It was resolved for this item to be placed on the next agenda.**

312. Standing Orders

Cllr Beales advised that he could not make a decision as no papers had been distributed with the agenda. The Clerk advised that they were sent prior to the last meeting and it was agreed that Councillors would read ratify at this meeting. **It was resolved to refer the item and the Clerk to send round again with the next agenda.**

313. Financial Regulations

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314. Accounts – 31.07.18

The Clerk advised that she had asked Cllr Grant if he was able to meet up prior to the meeting this evening but had not received a reply. Cllr Grant advised that he had a virus on his computer and was advised to turn it off for a day, and the email must have been received at this time. **It was resolved for the Clerk to meet up with Cllr Grant and go over the accounts up the end of July and report back at the next meeting.**

315. Finance Package Renewal

The Clerk advised that last year she paid for the subscription herself so that she could work and understand the accounts. The package was now up for renewal. Cllr Dewing and Cllr Renwick felt that if it was help to undertake the accounts then the Clerk should be allowed to use the package. **It was resolved to continue with the package and the fee be added to tonight's accounts for payment.**

316. Defibrillator

The Clerk advised that Cllr Beales had all the quotes from the last meeting. Cllr Beales advised that the village did not have one and it would be good to have but it needs an outside electricity supply so that it retains a temperature of 5 degrees. Cllr Anota advised that he was looking to place one at the garage but could not fund totally at this present time but was happy to have at the garage and contribute to the cost. **It was resolved for Cllr Beales to look at the quotes and to make a recommendation at the next meeting. Item to remain on the agenda.**

317. Clerk's Contract

The Clerk advised that she had not had time to check over the contract that Cllr Anota sent her on Sunday. **It was resolved to defer and the item be placed on next agenda.**

318. Clerk's Salary

It was resolved to defer and the item be placed on the next agenda.

319 Correspondence:

- a) Letter from Alive Leisure regarding Facilities in the Village. Cllr Beales declared an interest in this subject and explained the details regarding the Borough Council and the Trust and the need to break even. The Clerk advised that they wanted to know what was happening in the village recreation wise. The village Sports Co-Coordinator was a lady in Grimston.
- b) Email from Parishioner regarding permission for putting in an Insect Hotel. **It was resolved for the Clerk to write to the Parishioner advising that the Council had no objections to him placing an Insect Hotel.**
- c) Email from Parishioner regarding overgrown hedges. **It was resolved for each Councillor to look around his area and report any over grown hedges to the Clerk so that she could initially write, asking for the hedge to be cut back.**

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320. Council Communication

The Clerk advised that it was convenient for her to use the Drop Box and wished to open an email address that all Councillors could access to read their non-urgent correspondence. Cllr Beales advised that he did not have the time to log into another account. The Clerk advised that Cllr Anota had agreed to monitor all correspondence before it being sent to Councillors. The Clerk advised that this was not fair on Cllr Anota and as Councillors you should be reading correspondence and it was not down to Cllr Anota to make these decisions. Everyone has a delete button if they do not wish to read. **It was resolved for the Clerk to send through all email correspondence and the situation to be discussed at the next meeting if necessary.**

321 Accounts for payment

Jubilee Hall –Room Hire – (July)	D/P	21.00
TT Jones – Streetlight Maintenance – (July)	D/P	34.40
S Bristow – Wages –September– Burrell’s	D/P	339.88
PJ & B Jones Ltd – Grasscutting – Playground	D/P	177.60
K & M Streetlighting – Streetlight Maintenance Year	D/P	255.36
S Bristow – Plusnet - July	D/P	22.92
S Bristow – Plusnet - August	D/P	18.60
BHIB – Playground extra equipment	D/P	94.36
SLCC – Training Course	D/P	34.00
PJ & B Jones Ltd	D/P	289.80
Gary Green – Electrician- Bus Shelter	D/P	50.00
Edge It Systems – Accounts package	D/P	117.00

It was resolved for these payments to be made.

322 items For Next Agenda

Same agenda minus 6,7,10,14,17 & 25.

323. Date, & Place of next meeting.

Parish Council Meeting Wednesday 3 October 2018 at The Jubilee Hall, starting at 7.30pm.

With no further business the meeting closed at 9.36pm.

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