

Minutes of the Meeting of Gayton Parish Council held on Wednesday 7 March 2018 at 7.30pm at the Jubilee Hall, Gayton.

Present	Cllr B Anota	Cllr A Dewing	Cllr P Savage	Cllr S Verber
	Cllr P Grant	Cllr A Beale	Cllr P Gidney	Cllr S Taylor

Also present: The Clerk & 4 Members of the Public.

134 To receive and consider apologies for absence:

It was resolved to accept apologies from Cllr J Currey, Cllr C Romney & Cllr B King.

135 To receive Declarations of Interest

None Received

It was resolved to open the meeting.

136 Adjournment of Meeting to allow for public questions

V.A.S.

A Parishioner asked when the VAS sign was going to be removed from Winch Road. The Parishioner was informed that it to be moved next week.

Parish Magazine

A Parishioner asked that the correct date information date goes in the magazine next time, as not everyone can get to look on the noticeboard.

Various

The Parishioner talked about various items around the village and what was happening to them. Cllr Beale agreed to talk through the various items with the Parishioner after the meeting.

School Site

A Parishioner asked what was happening about the school site and can't the Teachers park in the Sugar Beet Pad?

Cllr Beale explained there is an issue with flooding and drainage stopping the application for the school. The Culvert is 50% blocked and needs to be cleared to allow all the water to drain from the site.

It was resolved to return to closed session.

137 To receive a Report from The Borough Councillor.

Cllr Beale gave the following report:

1. Gayton Mill - application called in, not to oppose development but to try and ensure up to date data is used for traffic and highways matters and a suitable footpath put in. Will keep PC posted.

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2. Training - Cllr Beale advised that there was a training meeting on Monday night held by the Borough Council. There was an update on Street Naming, Neighbourhood Plan and general planning. Mainly Central Government saying that more houses need building. Main concern to Parish Councils about infrastructure needs to be put in place by the County Council first. The Clerk advised that a new Planning in Principle was coming into force where up to 9 houses can go for outline planning permission and the Borough Council have to give a decision within five weeks and Parish Council are only to get two weeks to get their consultations back.

138 To received a Report from the Cty Cllr Middleton.

Cllr Middleton was not present so no report was received.

It was resolved to open the meeting to allow Sarah Renwick to give a report:

139 Neighbourhood Plan – Update

Mrs Renwick advised that the questionnaire closing time has passed and she can report that there was a 12% response. Mrs Renwick advised that responses from the 18-29 year olds were minimal which was disappointing. Mrs Renwick said that the next step is to hold workshops, which will be in a café style with several ½ hour sessions. Some parts will be fun and some will require some work. Mrs Renwick said that she hoped more people had got the message now with the banners.

Cllr Anota thanked Mrs Renwick for her report and **It was resolved for the meeting to go back into closed session.**

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It was resolved to approve the minutes and for the Chair to sign as a true record.

141 Planning Applications and Determinations:

Applications:

- 18/00266/F Mr M Graham, Application for construction of detached double garage and entrance porch to house. Conversion of existing integral garage to provide wet room/sitting room at Laurel House, Lynn Road, Gayton. **It was resolved to recommend approval**
- 18/00235/RM Limes House Development Ltd, Reserved Matters Application for Construction of two dwellings (Plot 1 & 2) at Jubilee Farm, Jubilee Hall Lane, Gayton. **It was resolved to make no comment.**
- 18/00236/RM Mr & Mrs L Betts, Reserved Matters Application for Construction of one dwelling (Plot 3) at Jubilee Farm, Jubilee Hall Lane, Gayton. **It was resolved to make no comment.**

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18/00352/F Mr J Plowright Application for single storey rear porch and first floor bedroom extension at 2 Grimston Road, Gayton. **It was resolved to recommend approval**

Determinations:

17/01743/FM Crop Systems Ltd. Application for construction of additional potato store and associated hardstanding areas at Well Wondy Farm Yard, Well Wondy Lane, Gayton.– **Granted.**

16/02163/NMA_1 Freebridge Community Housing. Application for Non-material amendment to planning permission 16/02163/F: REMOVAL OR VARIATION OF CONDITIONS 2, 5, 6, 7 AND 8 OF PERMISSION 15/01264/F: Change of use from former public house to four residential dwellings and associated works Rampant Horse Cottage Lynn Road Gayton **_Granted.**

18/00274/RM Land to the west side of Winch Road, Gayton. Reserved Matters application: Construction of a dwelling – **Withdrawn.**

The Clerk advised that Planning Officer Chris Fry had called her regarding the Gayton Mill Application. The Parish Council had recommended approval but were not happy with the footpath and the report being nearly 10 years old. Cllr Beale advised that they are well designed houses but the footpath is necessary for the safety of the occupants. **It was resolved for the Clerk to advise Mr Fry to this effect.**

142 New Playground Plan – Wren Application

The Clerk advised that the application has been submitted.

143. Playground – Signage/Gates

The Clerk advised that it was whilst going though the Wren Application that the Clerk questioned whether there should be signage up on the playground giving contact details if there is an incident or a piece of equipment needs a repair etc. **It was resolved for the Clerk to look if signage etc are needed from a legal position.**

144 Highways

- Ranger Works

Pot Holes were reported on Lime Kiln Road by Orchard Road, Playing Field Side and in Gayton Thorpe by the Cricket Field. The Clerk advised that she believes they were on the lists sent through to the Highway Engineer but would report again. **It was resolved for the Clerk to report.** The Clerk advised that the pavements were very uneven with damage from the snow and she had reported them to Highways.

145 The Battles Over

Cllr Taylor advised that Gayton Thorpe is going to take part and ring the Church Bells. **It was resolved for the Clerk to register.** Cllr Beale had received

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notification about a WWI Centenary Grant Fund from the Borough Council for up to £250.00 to help fund a project to celebrate the end of the First World War. **It was resolved for the Clerk to email Cllr Romney and to work on filling in the grant request.**

146. Broadband

It was resolved for Cllr Taylor to meet with Cllr Verber and to check out the availability of the planning portal in the hall. It was also resolved for Cllr Verber to obtain another quote from Plusnet and for the Clerk to then check and to proceed if within budget.

147 Public Liability – Grimston Road Footpath – Mrs Petch

The Clerk advised that there was no mention of any footpath within the insurance documents. Mrs Petch agreed to get a copy of her documents to the Clerk and then **It was resolved to get the footpath sited in the insurance documents.**

148. Data Protection Officer/I.C.O.

The Clerk advised that she had heard so many different accounts of what was needed and who or could not be DPO's. The Clerk advised that she still had one more group to hear from and they were not offering any DPO services so hopefully after hearing this side the Clerk felt she should be in a better position to advise the Council.

149. Tendering

The Clerk handed round a sheet listing all the current contracts and services and when the contracts ran out etc. **It was resolved that all contracts needed to go out to tender within the next few months and the Clerk to go out to tender for grasscutting and cleaning first.**

150. Village Hall

Cllr Verber advised that several people had agreed to come onto the committee. There was to be an AGM on 18th April 2018 at 7.30pm. Cllr Dewing is the elected representative to attend and represent the Parish Council.

151 Social Club

The Clerk advised that she had agreed to obtain a quote for the repairs to the Car Park but was finding it hard to obtain others. Cllr Anota still has to speak with the Club over them contributing.

152. Changes to disposal of DIY waste

Cllr Verber had sent an email round about charges to dispose of DIY Waste and it is only going to encourage fly-tipping. **It was resolved for the Clerk to invite County Councillor Graham to discuss this issue.**

153. Accounts – 28.02.18.

The Clerk had emailed round the Cashflow (Bank Rec) and Budget Sheets.

154 Correspondence:

None Received.

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155 Accounts for payment

Jubilee Hall –Room Hire – (February)	D/P	21.00
TT Jones – Streetlight Maintenance – (January)	D/P	34.88
V & J Knitware – Neighbourhood Plan	D/P	33.60
V & J Knitware – Neighbourhood Plan	D/P	265.20
Susanne Jarratt – Survey Monkey N-Plan	D/P	35.00
Sarah Renwick –Neighbourhood Plan	D/P	34.73
Key Decorating and Gardening – Cutting P-Grd	D/P	600.00
S Bristow – Wages – Part Payment – Burrell’s	D/P	556.00

It was resolved for these payments to be made.

156. items For Next Agenda

- Current agenda plus Vicarage Lane
- Anglian Water Public Meeting
- Audit
- Grasscutting Contract
- Cleaning Contract

157. Date, & Place of next meeting.

Parish Council Meeting Wednesday 4 April 2018 at The Jubilee Hall, starting at 7.30pm.

With no further business the meeting closed at 8.49pm.

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