

Minutes of the Meeting of Gayton Parish Council held on Wednesday 6 December 2017 at 7.30pm at the Jubilee Hall, Gayton.

Presents	Cllr B Anota	Cllr J Currey	Cllr P Grant
	Cllr P Savage	Cllr P Gidney	Cllr C Romney
	Cllr A Beales	Cllr S Taylor	Cllr S Verber
	Cllr A Dewing		

Also present: The Clerk & 2 Members of the Public.

**49 To receive and consider apologies for absence:
It was resolved to accept apologies from Cllr King**

50 To receive Declarations of Interest
Prejudicial Interests were received from Cllr C Romney and Cllr A Beales on agenda items 7 & 15.

It was resolved to open the meeting.

51 Adjournment of Meeting to allow for public questions

Parish Banking

The Parishioner asked when payments would be made and payments needed to be made for the Neighbourhood Plan. The Clerk advised that she had written a letter and got Cllr Anota and Cllr Romney to sign. This should solve the problem holding up the mandate. The Clerk advised that she had been approved but not put on the mandate because they do not have the personal details of Cllr Romney. The Clerk had given them until the 11 December to get it sorted.

It was resolved to return to closed session.

52. To receive a Report from The Borough Councillor.
Cllr Beales stated that the Mill Development, which had been passed previously, the safety of the site, has been improved costing tens of thousands. There are 33 houses planned.

53. To received a Report from the Cty Cllr Middleton.
Cllr Middleton was not present so not report was received.

**54. Minutes of Gayton Parish Council Meeting held on 1 November 2017.
It was resolved to approve the minutes and for the Chair to sign as a true record.**

55. Matters arising from the minutes
No matters received.

56 Planning Applications and Determinations:

Applications:

Applications:

Signed:..... Chair Date:

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17/02190/LB Mr A Bedwell, Listed Building Application for single storey extension to double garage, minor elevation changes, window upgrading and internal alterations at Orchard Farm Lynn Road Gayton. **It was resolved to recommend approval.**

Cllr Romney and Cllr Beales left the room.

17/01743/FM Crop Systems Ltd. Application for construction of additional potato store and associated hard standing areas at Well Wondy Farm Yard, Well Wondy Lane, Gayton. **It was resolved to recommend approval**

17/02111/F Mr Coker, Application for internal alterations and a rear extension at 6 Grimston Road, Gayton. **It was resolved to recommend approval**

17/02140/F Lime House Developments Ltd, Application for variation of conditions 5,6,7,8,10, 11 & 12 of Planning Permission 15/012130/O outline application. Construction of three dwellings. To vary previously approved drawings and to vary the wording as described in the submitted statement, Jubilee Farm, Jubilee Hall Lane, Gayton. **It was resolved for the Clerk to ask for more details as Councillors unable to find details on the Planning Portal.**

Determinations:

17/01530/F Variation of Condition 2 of Planning Permission 16/01521/F To Install Air Source Heat Pump rather than approved Ground Source Heat Pump at The Old Workhouse, Eastgate Drive, Gayton. - **Granted**

17/01764/F Mr Sneddon. Application for Single story extension to the rear of Tarxlen, Back Street, Gayton. **Granted**

57 New Playground Plan

Cllr Currey explained that he had missed the deadline for The Wren grant. Cllr Currey wished to get everything in place for the next deadline in February. Cllr Currey needed to list a Primary Contact and Secondary Contact. **It was resolved for the Clerk to be the Primary Contact and Cllr Currey to be the second**

58 Playing Field

Cllr Currey advised that some action was needed regarding the drainage of the skatepark. Cllr Anota and Cllr Savage have arranged to put a squeezy mop tied tight tightly to the skatepark. This item to remain on the agenda.

The Clerk advised that she felt the cost of the recent inspection was on the expensive side and when did it last go out to tender? **It was resolved for the Clerk to go out to tender for next years inspection.**

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It was resolved to open the meeting to allow members of the group to speak.

59. Neighbourhood Plan – Update

Mrs Renwick advised that the group were making progress and are currently undertaking Character Assessments in all groups and may have seen us walking around the village. There will be a report in The Voice. It is hoped to undertake a tasteful poster campaign to make Parishioners more aware. The group are also working on a workshop, which will be in the form of a consultation event. This is planned for the first quarter of 2018. The group are considering if they wish to undertake a survey/questionnaire it may be down to how the workshop goes and what information is received.

Mrs Renwick then explained plans that Green King has for The Crown.

It was resolved for the council to return to closed session.

Cllr Gidney arrived at the meeting at 7.55pm.

60. Village Hall Broadband Provision

Cllr Verber advised that there would be no installation charge and no equipment charge and would be £20.50 per month. Cllr Verber advised that currently they do not have any users who have asked or would be interested in using broadband if put in the hall. Cllr Beales advised that as a Parish Council he felt that it would be good to look at planning applications, and it might appeal to users and may bring more users. Cllr Currey felt that Little Scamps surely would use. **It was resolved that the item be looked at when setting the precept at the next meeting.**

61 IT Kit for PowerPoint and Planning Applications.

It was resolved that the item be looked at when setting the precept at the next meeting.

62 Highways

- Ranger Works

Cllr Beales felt that the Ranger work was not being undertaken, as they would report that a job had been achieved but there was no evidence of any work being undertaken. The Clerk advised that it would be good to have before and after photographs taken by The Rangers and emailed to the Council.

Cllr Taylor felt that one bollard on the junction looked horrid and it should be removed or the other bollards put back as surely it was not fit for purpose to have one.

It was resolved for the Clerk to speak with Andy Wallace/Graham Middleton over these issues.

Cllr Romney and Cllr Beales left the room.

63. NCC Scheme – Traffic Regulation Order – 20mph zone – Gayton – Hill Farm Road. After discussion It was resolved to write in support of the scheme.

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64. NALC Membership.

The Clerk advised that she could see a payment had been taken last year but did not have all the bank details to check if it had been taken this year. **It was resolved for the Clerk to check out further. If the payment had been made then the Clerk to advise them if not then membership would need to be discussed for the new financial year, no point in undertaking for the rest of the year.**

66. UK Power Networks – Orchard Road, Gayton – Wayleave Agreement

The Clerk advised that UK Power Networks were seeking permission to move the overhead cable, which runs across the playground. **It was resolved for permission to be given with a note that if the playground is damaged in any way it needs to be put right.**

67. Buses

Cllr Currey felt that the Parish Council should facilitate a forum regarding transport in the evenings and weekends in and out of the village. Cllr Anota advised that Lynx had advised that they would not look at the service for at least three years unless a big development happened. **It was resolved for the Clerk to ask within the Council's piece in The Link.**

68. The Battles Over - Clerk

The Clerk asked if the Council planned to join in with The Battles Over for the celebration of 100 years since the end of the war. **It was resolved for the Clerk to forward all the information to Cllr Romney who would inquire with the Church.**

69. Drop Box

Passwords and access codes to be got from Cllr King so that Cllr Atona and the Clerk have access.

70 Gayton Thorpe Playground Grasscutting

Cllr Taylor advised that the gentleman who kindly use to cut the grass has now moved from the village. Cllr Taylor asked that this grasscutting be added to the current tender. **It was resolved to tender for this grasscutting with the other village grasscutting.**

71. Review Contracts Tender Process.

It was resolved for the Clerk to ascertain when any tenders are due for renewal.

Cllr Beales left the meeting.

72. Streetlight – Column 31

The Clerk advised that TT Jones had advised that this column was the old style lamp column and was not as strong as the new style and did the Council wish to replace the column. **It was resolved that if the column was not in danger of falling over then no action is required at this current time.**

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73. Dark Sky Policy

Cllr Currey advised whether the Council had a Dark Sky Policy. The Council had advised on several occasions regarding developments that they wish to maintain a Dark Sky but never seen a policy. Cllr Gidney advised that it was something that needed to be consulted on regarding the Neighbourhood Plan and if it was agreed then a policy could be added to the plan and then became part of the local plan for this area.

74. Precept

- Tax Base
- Community Support Grant
- External Audit

The Clerk advised that the Tax Base for 2018/19 was 463.7, special expenses is 4 and Community Support Grant £486. **It was resolved for the Clerk to give the current budget and a projected spend per budget heading for the end of the year so that the Precept can be agreed at the January Meeting.**

75 Correspondence:

- a) Email from RoSPA re Playsafety Outdoor Playground Inspection Training Courses 2018
- b) Letter from Inspector J Bane Re Police, Norfolk Restructuring 2020 Meeting.
- c) Email from NCC re Meet the Leader Meetings

The following list of correspondence can be viewed by arrangement with the Clerk.

- a) Letter From CGM Re Ground Maintenance

76. Accounts for payment

Jubilee Hall –Room Hire – (September)	101619	21.00
TT Jones – Streetlight Maintenance – (September)	101620	34.64
P.J. & B Jones Ltd (September)	101621	72.00
E-On Energy Electricity	DD	333.42
Peter Gidney – Neighbourhood Plan	101622	66.18
Nigel Drew – Skatepark Repairs	101623	12.50
K J N Landscapes	101624	750.00
Jubilee Hall –Room Hire – (October)	101625	21.00
TT Jones – Streetlight Maintenance – (October)	101626	164.16
The Play Inspection Company Ltd	101627	243.00
Royal British Legion – wreath	101628	17.50

It was resolved for these payments to be made.

77. Banking Arrangements

Please see public comments.

78. items For Next Agenda

Current agenda items plus Mapping.

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79. Date, & Place of next meeting.

Wednesday 3 January 2018 at the Jubilee Hall at 7.30pm

Cllr Anota wished everyone a Merry Christmas and a Happy New year.

Discussion closed at 8.50pm.

Signed:..... Chair Date:

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