

## 7<sup>th</sup> June 2017 – Notice of Parish Council Meeting

A meeting of the Parish Council will be held at Jubilee Hall, Gayton on Monday **12<sup>th</sup> June 2017 at 7.30pm**. This will include the suspension of Standing Orders at the meeting to allow a 10-minute public forum, during which members of the public may ask questions of the Council or make a short statement to the Council in relation to matters on the agenda. Once the meeting is formally resumed, members of the public are welcome to stay but may not speak.



Mrs Kate Senter, *Clerk to the Council*

### AGENDA

1. Apologies for absence.
2. Declaration of Interest – The Councillors will declare any personal or prejudicial interest in any item on the agenda.
3. Minutes of the Parish Council Meeting 15<sup>th</sup> May 2017.
4. Report from County Councillor and Borough Councillor.
5. 10 Minutes Open Forum for Parishioners.
6. Neighbourhood Plan – the Working Group will provide an update on progress of creation of a Neighbourhood Plan
7. Annual Audit – the Council will consider approving the Annual Audit document for submission to the External Auditors
8. Playing Field Project – the Council will hear an update on progress with the project to install new equipment for younger children at the playing field
9. Notice Board – the Council will consider a report from the Hall Management Committee in relation to the Council's notice board and agree appropriate action.
10. Request for funding from Jubilee Hall – the Council will consider a request for funding from the Jubilee Hall Management Committee
11. Gayton Mill – the Council will consider an update on the state of this site from Mr Beales
12. Planning
  - a) *Applications to consider*  
Single Storey extension and cart shed extension to double garage at Orchard Farm, Lynn Road, Gayton
  - b) *Decisions received from BCKLWN / NCC*  
*Any applications received after 7<sup>th</sup> June 2017.*
13. Gayton Playing Fields – the Council will discuss
  - Any general playing field issues and consider a quotation for an annual inspection
14. Annual Risk Assessments – the Council will discuss any action required after consideration of the risk assessments produced for the new financial year.
15. Highways – the Council will discuss any Highway issues and hear any update from the Speedwatch Team
16. Lych gate repairs – the Council will hear an update on this matter
17. Streetlights – the Council will consider a report from the streetlight maintenance team in relation to repairs required to a streetlight
18. Footpaths – the Council will consider whether any action needs to be taken to improve the accessibility of the public footpaths in Gayton
19. Correspondence received since last meeting (see attached schedule)

20. Finance – the current financial standing of the Parish Council will be reported and the following payments will be presented for payment: -

Mrs K Senter	1 month's clerks salary & expenses	BACS	£	368.72
HMRC	PAYE	BACS	£	91.00
Chris Reeks	Internal Audit	CHQ	£	85.00
Jubilee Hall	Hire	BACS	£	21.00
TT Jones Electrical	Streetlight maintenance	BACS	£	45.76
Nigel Drew	Work to skatepark and removal of notice board	CHQ	£	70.00
<b>TOTAL</b>			<b>£</b>	<b>681.48</b>

21. Items for Report or Future Agenda.
22. Resolve to exclude the press and the public in light of the following item of a sensitive nature
23. Recruitment of new Parish Clerk
24. Date of next meeting is planned to be 10<sup>th</sup> July 2017.

**THE PRESS AND THE PUBLIC ARE CORDIALLY INVITED**