

8th June 2016 – Notice of Parish Council Meeting

The Annual meeting of the Parish Council will be held at Jubilee Hall, Gayton on Monday **13th June 2016 at 7.30pm**. This will include the suspension of Standing Orders at the meeting to allow a 10-minute public forum, during which members of the public may ask questions of the Council or make a short statement to the Council in relation to matters on the agenda. Once the meeting is formally resumed, members of the public are welcome to stay but may not speak. This meeting will be preceded by the Annual Parish Meeting which will be held at 7.00pm.



Mrs Kate Senter, *Clerk to the Council*

AGENDA

1. Apologies for absence.
2. Declaration of Interest – The Councillors will declare any personal or prejudicial interest in any item on the agenda.
3. Minutes of the Annual Parish Council Meeting 9th May and the Extraordinary Meeting held on 23rd May 2016.
4. Report from County Councillor and Borough Councillor.
5. 10 Minutes Open Forum for Parishioners.
6. Annual Audit – the Council will consider approving the Annual Audit document for submission to the Auditors.
7. Annual Review of Complaints Procedure
8. Annual Review of Code of Conduct
9. Additional Streetlighting – the Council will consider all responses received and decide whether to pursue the installation of additional streetlighting
10. New Play equipment for toddlers – the Council will consider a request from parishioners for play equipment specifically for toddlers to be installed at Gayton playing field
11. Centenary Fields – the Council will consider nominating the playing fields in Gayton and Gayton Thorpe to be dedicated as a Centenary Field.
12. New Electricity Cable laying in Lynn Road, Orchard Road and Lime Kiln Road – the Council will consider whether a meeting with contractors to discuss the disruption the works may cause
13. Planning
 - a) *Applications to consider*
Single storey front extension at 11 Springvale, Gayton
Outline Application: Construct new dwelling in plot adjacent to St Winifreds at St Winifreds, Lynn Road, Gayton
 - b) *Decisions received from BCKLWN / NCC*
 - c) *Any applications received after 8th June 2016*
 - d) *Site Allocation and Development Management Policies Plan – additional changes for consideration*
14. Gayton Playing Fields – the Council will discuss any playing field issues including the siting of the new bench
15. Highways – the Council will discuss any Highway issues and Mr Beales will provide an update on future repairs to Winch Road
16. Correspondence received since last meeting (see attached schedule)

17. Finance – the current financial standing of the Parish Council will be reported and the following payments will be presented for payment: -

Mrs K Senter	1 month's clerks salary & expenses	BACS	£	436.22
HMRC	PAYE	CHQ	£	6.00
TT Jones Electrical	Streetlight maintenance	CHQ	£	87.04
Jubilee Hall	Hire	CHQ	£	42.00
CJ Reeks	Internal Audit fee	CHQ	£	85.00
PJ & B Jones	Churchyard strimming	CHQ	£	144.00
KVT BusinessCare	Stamps/stationery/telephone	CHQ	£	44.57
Gayton PCC	Annual donation	CHQ	£	200.00
Norse	Planning documents printed	CHQ	£	30.00
CGM	Grounds maintenance	CHQ	£	47.65
TOTAL			£	1122.48

18. Items for Report or Future Agenda.
19. Date of next meeting is planned to be 11th July 2016.
20. Resolve to exclude the press and the public in light of the following item of a sensitive nature
21. Review of the Clerk's salary

THE PRESS AND THE PUBLIC ARE CORDIALLY INVITED