

GAYTON PARISH COUNCIL

**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT GAYTON JUBILEE VILLAGE HALL
ON MONDAY 9th January 2017**

Present: Mr B Anota, Mr P Savage, Mr S Verber, Lady Romney, Mr A Dewing, Mr S Taylor, Mr P Gidney, Mr J Currey, Mr P Grant and Mr A Beales.

1. Apologies for absence.

Apologies were received and accepted from Mr R King and Lady Romney. Cnty Cllr Coke did not attend the meeting or send apologies. Mr Anota had confirmed that he would be late to the meeting, therefore, Mr Currey proposed that Mr Beales take the position as Chairman for this meeting and Mr Dewing seconded this. All agreed.

2. Declaration of Interest – The Councillors will declare any personal or prejudicial interest in any item on the agenda.

There were no declarations of interest.

3. Minutes of the Parish Council Meeting held on 12th December 2016 for approval.

The Council agreed that it should be noted that Cnty Cllr Coke does not provide apologies for the meetings that he does not attend and that he has not attended a meeting in several months. Mr Beales proposed that the minutes be accepted as a true record of the previous meeting and Mr Grant seconded this. All agreed.

4. Report from County Councillor and Borough Councillor.

Mr Beales reported that the new road from Edward Benefer Way, which provides access to Lynnsport and will also provide access to the new housing development near Lynnsport, is now open and in use. Mr Beales also reported that he had stood down as Deputy Leader of the Council.

5. 10 Minutes Open Forum for Parishioners.

A parishioner noted that the streetlight opposite The Crown public house has been made redundant by the light provided by The Crown's own lighting system. The parishioner felt that the streetlight would be more beneficial if it were to be moved onto Grimston Road.

The Council was also asked if the 30mph sign outside the Old Shop on Lynn Road could be moved further down the road to make it more effective and Mr Beales agreed to raise this with NCC Highways to see if this is possible.

Comments were also received in relation to the Council's contribution towards Churchyard maintenance. It was felt that the quality of the strimming of the Churchyard has been very poor and that the Parish Council should not contribute to this again in the new financial year.

6. Conversion of streetlights to LEDS – the Council will consider whether to begin the process of converting the streetlights to LEDS.

The Council considered a quotation from the Streetlight maintenance contractors and noted that each streetlight would cost £265 + VAT to convert. It was noted that the Council will have, by the end of March 2017, set aside £3,000 into a sinking fund to pay for the conversion of its lights to LEDS. Before it moves into a new financial year and sets aside a further £1,500 it should decide now whether to start the process of converting the lights so that the money set aside in the Council's reserves is put to good use. It was noted that it would take several years for the savings made from LED conversion to pay back the initial capital outlay, however, it was also noted that the LEDS would provide much better lighting throughout the Parish. After some debate, Mr Verber proposed that 10

of the 32 streetlights owned by the Parish Council should be converted to LEDs, with a preference to start with those streetlights nearest the School. Mr Grant seconded this. There were 7 votes in favour and 1 against and the motion was carried.

7. Churchyard maintenance – the Council will agree its contribution to churchyard maintenance in the 2017/18 financial year.

The Council noted that the Reverend and PCC had provided financial data and made a presentation to the Council last year when it was agreed to increase the amount of contribution the Council makes to the Churchyard maintenance. Therefore, it was agreed to invite the Reverend and PCC representative to attend the February meeting to make another presentation and provide financial data to support a request for the Council's contribution to Churchyard maintenance in the 2017/18 financial year before the Council agrees the level of contribution it will make.

8. Precept 2017/18 – the Council agree the precept requirement for 2017/18.

The Council discussed the budget for 2017/18 and noted that there were few areas where an underspend is likely. It was noted that the Council Tax Support Grant from the Borough Council is significantly lower for the 2017/18 financial year and is likely to be unavailable for future years. The budget shows a potential overspend of £1,142.95, however, since the budgeted expenditure includes £1,500 into the LED conversion sinking fund and this is not a fixed cost but an aspirational one, it was felt that it is unnecessary to consider increasing the precept for the coming financial year. Therefore, Mr Beales proposed that the precept request remain the same at £16,340.95 and Mr Dewing seconded this. All agreed.

9. Green space at Manor Farm application – the Council will consider Gayton Estate's proposal to transfer funding and the responsibility for green space to the Parish Council at Manor Farm with further information from Sarah Moore – Borough Council – on the details of the Section 106 agreements.

The Council noted some further information provided by Sarah Moore of the Borough Council, however, noted that the pertinent information – specifically, confirmation of the exact amount of funding that would be provided to maintain the land and how much it would cost to maintain – was not available. Mr Beales suggested that the Parish Council considers what type of space it would like the land to be should it own it and provide it as a public amenity. Regardless of the eventual owner of the land, it will become public amenity space. It was agreed to make a site visit to visualise the space that would be available to give the Council a better idea of whether it could shape it into a useful amenity for the Parish or not. It was agreed to arrange a site visit in April once the weather has improved.

10. Grounds maintenance in Gayton – the Council will consider a letter from the Borough Council in relation to the grass cutting that the Borough currently undertakes in the Parish and whether the Parish Council may be interested in taking this on in the future.

The Council acknowledged a letter from the Borough Council explaining that a new regime to maintain areas within Parishes which are the responsibility of the County and Borough Council would be rolled out in the 2017/18 financial year. The Borough had taken on board comments from Parishes that some of the verges had been left too long between cuts in the current financial year and have attempted to improve the service for the new year. The Borough Council is also giving Parish Council's the opportunity to take on the maintenance of these pieces of land themselves in the future. It was agreed to ask how many cuts Gayton will receive in the coming financial year under the new regime to then make a decision on whether the Parish Council should consider taking on this maintenance or whether the new regime provided by the Borough Council will be satisfactory.

11. Planninga) *Applications to consider*

Removal or variation of conditions 2, 5, 6, 7 and 8 of permission 15/01264/F: Change of use from former public house to four residential dwellings and associated works at Rampant Horse, Lynn Road, Gayton.

Removal of variation of conditions 5, 6 and 7 of permission 15/01468/O: Outline application, proposed residential development at Rampant Horse, Lynn Road, Gayton.

The Council considered both applications and agreed that it appears that the applicant is requesting the removal of certain conditions in order to tie up loose ends and avoid any anomalies or discrepancies between the applications previously approved and the access layout. As it was not clear from the documents that this was the case, Mr Beales agreed to raise this with the planning officer and seek confirmation. It was agreed that the Council would have no objection to the applications if the above is confirmed.

b) *Decisions received from BCKLWN / NCC*

None

c) *Any applications received after 4th January 2017*

None

12. Gayton Playing Fields – the Council will discuss

- **any playing field issues**

Mr Taylor reported that he had reviewed the annual playing field inspections and noted that one of the wooden beams on the Activity Trail at the Gayton Thorpe play area is badly rotting and needs replacing and one of the swing seats is cracked and also needs to be replaced. There were no other areas of concern on the Gayton Thorpe playing field or the Gayton playing field. It was agreed to contact Sarah Kerkham to ascertain when the equipment was initially installed and whether it could still be within the warranty period. Otherwise, quotations for repairs would be sort from the manufacturers.

- **Consider a quotation for repairs to the skatepark to stop water lying on the surface**

There were no quotations to consider so this item was adjourned to the next meeting.

13. Highways – the Council will discuss any Highway issues and any Speedwatch issue.

Mr Grant reported that lack of staff dealing with Community Speedwatch issues within the Constabulary makes it hard for the local teams to function correctly. He confirmed that a meeting will be held shortly to try to solve this issue.

It was reported that the broken stop sign at Wells Wondy has not been repaired.

14. Correspondence received since last meeting (see attached schedule)

There was no correspondence.

15. Finance – the current financial standing of the Parish Council will be reported and the following payments will be presented for payment: -

Mrs K Senter	1 month's clerks salary & expenses - August	BACS	£	450.32
TT Jones Electrical	Streetlight maintenance	101590	£	45.76
Gayton Jubilee Village Hall	Hire	101591	£	21.00
HMRC	PAYE	101592	£	18.80
CGM	Grounds maintenance	101593	£	47.65
TOTAL			£	583.53

Mr Taylor proposed that the Council make the payments listed above and Mr Currey seconded this. All agreed.

16. Items for Report or Future Agenda.

It was agreed to discuss the following items at the next meeting:

- Playing Field Project
- Churchyard Maintenance
- Playing Field Repairs
- Neighbourhood Plan
- Consider supporting a letter from residents of Winch Road who are unhappy that some drainage work was undertaken outside their properties with no consultation by NCC Highways

17. Date of next meeting is planned to be 13th February 2017.

Signed by Chairman..... 13th February 2017