

GAYTON PARISH COUNCIL**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT GAYTON JUBILEE VILLAGE HALL
ON MONDAY 14th November 2016**

Present: Mr R King, Mr P Savage, Mr S Verber, Lady Romney, Mr A Dewing, Mr S Taylor.

- 1. Apologies for absence.**
Apologies were received and accepted from Mr Anota, Mr Beales, Mr Gidney, Mr Currey and Mr Grant. Cnty. Cllr. Toby Coke did not attend the meeting.
- 2. Declaration of Interest – The Councillors will declare any personal or prejudicial interest in any item on the agenda.**
There were no declarations of interest.
- 3. Minutes of the Parish Council Meeting held on 10th October 2016 for approval.**
Mr Savage proposed that the minutes be accepted as a true record of the previous meeting and Lady Romney seconded this. All agreed.
- 4. Report from County Councillor and Borough Councillor.**
There were no reports.
- 5. 10 Minutes Open Forum for Parishioners.**
The overgrown condition of the fir tree at the old shop was highlighted.
- 6. New Play equipment for toddlers – the Playing Field Working Party will confirm any progress made.**
Mr Dewing advised that he had been on holiday so had not had opportunity to take part in any activity so far. The Clerk confirmed that the Mr Currey and Mr Grant have been working on the project and have arranged to meet with Goslings Playgroup to talk with the children and teachers. This will give them opportunity to explain the project and find out what the children and parents would like and if they would be able to take part. Mr Grant had also be researching the equipment available.
- 7. Super-Fast Broadband update – the Council will hear an update on this scheme and how it affects Gayton.**
Mr Verber explained that some properties in Gayton would not be able to receive Super-Fast Broadband because of the type of exchanges the telephone lines are linked to. However, by 2017 Openreach plan to install 3 more of the green cabinets which should provide Super-Fast Broadband connection for the majority of properties in Gayton. It was noted that approximately 6 properties would not receive this facility because of where they are sited. It was also noted that 25 properties in Gayton Thorpe would also not be able to access this service.
- 8. Neighbourhood Plan – the council will hear new information from Mr Gidney and consider undertaking its own Neighbourhood Plan.**
As Mr Gidney was unable to be present for this meeting it was agreed to include this issue on the agenda for the next month's meeting.

9. Unadopted streetlight – the Council will consider what action to take in relation to the streetlight in the parish which is not currently maintained or owned by an Authority.

The Clerk advised that the cost of maintaining the streetlights was approximately £14.00 per pole per annum. It was noted that adding the new column may also incur some additional costs to bring the lamp up to standard. Mr Dewing proposed that, as NCC would not take responsibility for the lamp, that the Parish Council should include it within the current inventory of streetlights and take responsibility for the maintenance. This was seconded by Mr Savage and agreed by all.

10. Streetlighting – the Council will consider a report of defects found during an annual inspection and the cost of repairing them with further information from the maintenance contactors.

It was noted that Mr Currey had kindly offered to cut back the encroaching foliage around one of the lamps however as the Parish Council is not certain of its insurance cover for this type of activity it was considered unwise to agree to this course of action, although Mr Currey's offer was appreciated. The current contractor provided a quotation to carry out this work on 3 trees near poles as well as replacing bowls in 3 other lamps amounting to a total cost of £405.64 + VAT. Mr Savage proposed that this quote be accepted and this was seconded by Lady Romney and agreed by all.

11. Grounds Maintenance – The council will consider quotations for the annual grounds maintenance at the playing field.

Quotes obtained: -	CGM (current contractor)	-	£ 789.00
	Ultimate Land & Gardens	-	£1,925.00
	Key Decorating & Gardening	-	£ 715.00

Mr King proposed that the contract be given to Key Decorating and Gardening for 1 year and then review with the option to renew for a further 3 years. This was seconded by Lady Romney and agreed by all.

12. Community Action Norfolk membership – the Council will consider renewing its annual membership.

The Clerk advised that the facilities offered by this membership had not been required or used so it was decided not to renew the membership at this time.

13. BT Payphone Removal – the Council will consider a consultation from the Borough Council to remove several payphones across the Borough, including the payphone at Gayton Thorpe.

Mr Taylor confirmed that the residents of Gayton Thorpe had no objections to the removal of the payphone facility as it doesn't work. However, they wished to retain the box itself and it was agreed to apply to 'adopt' the box for the village.

14. Planning

Mr Verber commented that he had recently attended a planning training session at Borough during which the Borough Council trainers experienced great difficulty accessing the planning applications on the website. It was generally acknowledged that this is a common problem, made more difficult because paper copies of the plans are no longer issued.

a) *Applications to consider*Construction of dwelling at Land East of St. Winifreds, Lynn Road, Gayton, Kings Lynn

The Council agreed that it had no objections to this application, however, had concerns about the splay at the access point and the visibility whilst existing the site in a vehicle.

b) *Decisions received from BCKLWN / NCC*

None

c) *Any applications received after 9th November 2016*

None

15. Gayton Playing Fields – the Council will discuss any playing field issues and consider the Annual Inspection Reports

It was agreed to review the Annual Inspection report at the for next month to allow time for all Councillors to review the reports. In the meantime, quotations will be obtained in regard to remedying the problem of water laying on the skate park.

16. Highways – the Council will discuss any Highway issues and consider any Speedwatch issue.

Resurfacing of Lynn Road has been scheduled and occupants notified.

It was noted that the Speedwatch group were still waiting to be contacted by the police in regard to training and equipment etc.

It was also noted that a magnolia tree is overhanging and obstructing the footpath outside 9 Cedar Way. The Council will write to the owner to ask that the tree is cut back.

17. Correspondence received since last meeting (see attached schedule)

Correspondence from Borough clarified the 'special expenses' which had previously been included in the precept figure. As this method made it appear that the precept had increased, Borough has taken on board comments from Parish Councils and will now split up the details so that costs charged by Borough and Parish will now be separate.

18. Jubilee Hall – Annual donation to Christmas fundraising event.

Mr Verber and Mr Savage, Trustees of Jubilee Hall, requested a donation from the Parish Council to go towards the Jubilee Hall Christmas fundraising event and so declared a pecuniary interest in this item and did not take further part in the discussion. Mr King reminded Councillors that previously the donation had been made in the form of vouchers to encourage the winners of the prizes to spend the money in Gayton. However, this method of donation had not been well received by the local businesses. Mr King proposed that £100.00 be donated and this was seconded by Lady Romney and agreed by all.

19. Finance – the current financial standing of the Parish Council will be reported and the following payments will be presented for payment: -

Mrs K Senter	1 month's clerks salary & expenses - August	BACS	£	450.32
HMRC	PAYE	101575	£	9.40
Nigel Drew	Picnic table built & installed, bench refurbished	101576	£	420.00
PJ & B Jones	Strim around gravestones	101577	£	144.00
Gayton Jubilee Hall	Hall hire	101578	£	21.00
CGM	Grounds maintenance	101579	£	47.65
KJN Landscapes	Grass cutting & strimming	101580	£	750.00
The Playing Field Inspection Co.	Playing field inspections	101581	£	243.00
Mazars	Annual audit	101582	£	240.00
TT Jones Electrical	Streetlight maintenance	101583	£	88.18
KVT BusinessCare Ltd	Phone bill, stamps, stationery	101584	£	37.33
Gayton Jubilee Hall	Christmas Donation	101585	£	100.00
		TOTAL	£	2,550.88

Mr Taylor proposed that the Council make the payments listed above and Mr Verber seconded this. All agreed.

20. Items for Report or Future Agenda.

Neighbourhood Plan
Inspection of Playing Fields
Playing field project

21. Date of next meeting is planned to be 12th December 2016.

There being no further business the meeting closed at 8.23pm

Signed by Chairman..... 12th December 2016